



STN

Contact Details

ACL provides services from 0900 – 1700 local time, weekdays only (excl. public holidays).

Contact	Phone	Fax
ACL	+44 (0)20 8564 0 614 / 620 / 623	+44 (0)20 8564 0691
Airfield Operations	+44 (0)1279 662 478	+44 (0)1279 662 952

Local Rule 1

Night Quota / Allocation – Use of slots during the Night period.

Night Quota period: 2330 – 0600 local

Night Planning Period: Departures 2315 – 0550 local
Arrivals 2330 – 0615 local

Night Shoulder Period: Departures 2250 – 2310 local
Arrivals 2300 – 2325 local

“Night Movement” = slot during Night Quota Period.

“Night Flight” = slot scheduled during Night Planning Period

- Operators (with allocation) are requested to limit the use of Night Quota for positioning flights, re-scheduling outside the Night Quota period where possible.
- Only a/c with less than QC4 permitted during Night Quota period.
- All Night Quota applications must be addressed to the coordinator; outside normal working hours or in cases of extreme urgency, contact the airport duty manager.
- Operators using excessive Night Quota will be reported to the Slot Performance Committee.
- Ad-hoc operations (Local rule 3) require prior approval, even if noise exempt.

Local Rule 3

Ad-hoc operations

- All requests for ad-hoc operations must be submitted IN WRITING, using SSIM format telex or email / OCS, or by fax to Airfield Operations out of hours.
- Requests should be made as soon in advance of the day of operation as possible; out of hours requests should be kept to a minimum.
- Requests should be in ‘turnaround’ format (except for STN-based operators)
- Operators should accept or decline offers as soon as possible, within 3 business days.
- Any unwanted slots must be returned as soon as possible for re-allocation to operators with outstanding requests.
- Inbound diversions do not require an allocated slot; departures following a diversion DO require an allocated slot time, to return to service or to continue to the original destination (see website for full details – www.acl-uk.org).
- Abuse of slot allocation will be reported to the Slot Performance Committee; types of abuse include:
 - Operating at a different time to the cleared slot time without a valid reason
 - Operating without requesting a slot time from the coordinator or Airfield Operations